

**ARCHIVES
OF THE
MISSIONARY SERVANTS OF THE MOST
HOLY TRINITY**

MISSION STATEMENT

The Archives of the Missionary Servants of the Most Holy Trinity exist to centralize, organize, preserve, protect and make available the records and materials which pertain to the origin, history, spirit and growth of the Missionary Servants. The archives is a repository for that which has enduring value to the Missionary Servants of the Most Holy Trinity.

In order to accomplish this, the following objectives are established:

- 1) To appraise, collect, organize, describe, make available, and preserve records in any format necessary for the documentation of the Congregation, beginning with the present archival holdings.**

- 2) To maintain and/or implement a records management program in the Congregation which monitors records from their creation, through their active use, and eventual disposition. To assist the Congregation in all records-related activities and decisions which will affect future archival holdings and historical studies. This will be done through consultation with office heads, the General Council, and other advisors, such as legal counsel, as necessary.**

- 3) To design and implement outreach activities which educate the membership and the community at large to the nature, contents, and significance of the S.T. Archives.**